

USD 410

Acceptable Use Policy (AUP) for Information Services – **Student Edition**

All student grade 3 and above shall annually complete this form prior to using the district's Information Services.

For this policy, Information Services is defined as any interaction between a student and the district's computer network. This includes access to the World Wide Web (Internet).

Please read this document carefully. When signed by the student and his or her parent or guardian, this document becomes a binding consent agreement. Listed below are the provisions of this agreement. If any user willfully violates any of these provisions, access to Information Services will be denied until such time that the alleged violation can be resolved. Violators may be subject to disciplinary action from the district and law-enforcement. Applications will remain on file. New applications are required with each new school term.

Information Services are available to students in our district with signed parental permission. The goal in providing these services is to provide students with access to appropriate educational information. USD #410 will take reasonable and lawful precautions to protect the privacy of students from potential misuse or abuse. All users must be continuously on guard to avoid inappropriate and illegal interaction with any information system.

TERMS AND CONDITIONS OF THIS AGREEMENT

- 1. PERSONAL RESPONSIBILITY.** Each user shall accept personal responsibility for reporting any misuse or information Services to the building principal or the Technology Director. Misuse can come in many forms, but it is commonly viewed as any transmission that indicates or suggests pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described below. The board of education reserves the right to modify and update the AUP at any time.
- 2. ACCEPTABLE USE.** Any student use of Information Services must be in support of an approved district goal, objective, local or state standard and/or approved lesson plan. All research shall address a specific educational goal and/or objective of USD 410. Use beyond these limits is authorized only when the student is under the direct supervision of a district employee. The AUP requires all users to comply with all applicable laws and board of education regulations, **but is not limited to matters of law.** The district will monitor usage of its Information Services to ensure compliance with federal, state and local laws and/or this AUP. The district will investigate possible violations when information warrants. All complaints or concerns regarding possible AUP violations should be directed to your building principal or the Technology Director.

Unacceptable Uses of Internet/Intranet Services

In addition to use of Information Services for any illegal purposes (some of which are described below), it is a violation of the AUP to:

- Post, distribute or disseminate another's intellectual property or proprietary information, including trade secrets or copyright information, without express authorization of the rights holder. Pursuant to the *Digital Millennium Copyright Act*, accounts of users who repeatedly infringe on the copyrights of others will be terminated.
- Transmit, post, store or knowingly receive any material that is obscene, sexist, racist, or constitutes child pornography under current law and specifically the *2000 Children's Internet Protection Act*.
- Access or attempt to access depictions of obscenity, child pornography, adult content, sexuality issues, profanity, nudity and material deemed "harmful to minors" in any form.
- Use electronic mail other than the USD 410 address, chat rooms and other forms of direct electronic communications without proper authorization.
- Engage in unauthorized access, "hacking", and other unlawful activity.
- Disclose, use or disseminate personal information regarding adults or minors without proper authorization.
- Threaten bodily harm, destruction of property or otherwise engage in harassment.
- Access or attempt to access sites that promote intolerance/extremism, weapons/bombs, and violence, or, are tasteless in nature.
- Access or attempt to access sites that engage in gambling or conduct online auctions.
- Transmit or post any defamatory information, any personally identifiable information about the user or any third party, unethical or illegal solicitation or use of inappropriate language.
- Use network resources in excess of any prescribed limits on bandwidth or disk storage/utilization.
- Obtain, or attempt to obtain, unauthorized access to, monitor, or use any data, systems, or networks without the expressed permission of the owner.
- Disclose you password(s) for accessing Information Services to another party, or otherwise facilitate unauthorized access.

Users are fully responsible for their use of the district's Information Services. If any user is suspected of violating this AUP, the district may, among other things, investigate the situation and, where appropriate, cooperate with law enforcement if a criminal violation is suspected.

3. **PRIVILEGES.** The use of Information Services is a privilege. Inappropriate use may result in denial of access. The USD 410 Technology Director will determine what is appropriate use. Inappropriate use will be referred to district administrators who may deny student access.
4. **DISRUPTIONS.** Do not use Information Services in a way that would disrupt use of the system by others, i.e., listening to broadcast radio, television, or other full-time streaming transmissions.
5. **SERVICES.** USD 410 makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages you suffer while on this system. These damages include loss of data as a result of delays, non-deliveries, mis-deliveries, service interruptions caused by the system or your errors or omissions. Use of any information obtained via the information system is at your own risk. The District specifically denies any responsibility for the accuracy information obtained through its services.
6. **SECURITY.** If you identify a security problem, notify the Technology Director at once. Never demonstrate the problem to other users. Never use another individual's account. Any user identified as a security risk will be denied access to Information Services.
7. **VANDALISM.** Vandalism is defined as any malicious or willful attempt to harm or destroy data of another user, agency or network that is connected to the system. This includes, but is not limited to, the uploading or creation of computer viruses, unauthorized downloading and/or installation of software, plug-ins, patches, and/or storage of audio or video files. Vandalism may result in the loss of computer services, disciplinary action, and legal referral.

REQUIRED SIGNATURES

I / We have read this agreement and consent to abide by the terms and conditions as prescribed herein.

User's Name (please print) _____ Grade: _____

Student Signature (required) _____ Date: _____

Parent &/or Guardian (please print) _____

Parent Signature (required) _____ Date: _____

This agreement shall be in effect for the 2011-2012 school year. A new form must be completed each school year.

General Rules and Guidelines

Students using computers in USD 410 shall observe the following:

1. The student can demonstrate appropriate knowledge and understanding of computer use.
2. Students will not tamper with another student's work or with the computer system.
3. Students will use their district USD 410 e-mail address ONLY. Involvement in chat lines will only be allowed for class purposes and will be supervised by a teacher.
4. Students are not to download applications.
5. Students wishing to install additional software from an outside source and use them in the school's computer system must have a teacher complete an "Additional Technology Request" form on the student's behalf and send it to the technology support team.
6. Students are to use computers for educational purposes. Students wishing to complete classroom assignments have priority for computer usage.

Login and Password Information

Students in grades 6-12 must complete the login and password information below.

Login Name: _____
(First Name.Last Name [no middle initial])

Password: _____
(at least 8 characters, do not use your name or nickname, etc.)